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| Cancellation of Lease Agreement |

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| [Sender.FirstName] [Sender.LastName] [Sender.StreetAddress] [Sender.City] [Sender.State] [Sender.PostalCode] [Sender.Phone] Jun 1, 2022 | [Owner.FirstName] [Owner.LastName] [Owner.StreetAddress] [Owner.City] [Owner.State] [Owner.PostalCode] [Owner.Phone]  |

To Whom It May Concern,

The purpose of this letter is to serve as a notice of cancellation of my lease agreement. I am currently a tenant at the address listed above under the terms of a lease agreement which expires on Lease Expiration Date. This letter serves as formal notice that I do not intend to extend or renew the lease agreement, and will be vacating the leased property no later than Exit Date.

I hereby formally request a walkthrough of the above listed property with a property manager, owner, or other approved individual. Once the walkthrough has been complete and any deductions have been made, you may forward the balance of my security deposit by mail to the following address:

*(Sender New Address)*

Should you have any questions or need to reach me for any reason, you may do so via phone or email as follows:

[Sender.Phone]

[Sender.Email]

Sincerely,​

[Sender.FirstName] [Sender.LastName]

PROPERTY OWNER/MANAGER: Please sign below to indicate your receipt of this cancellation of lease agreement.